

Procurement Annual Report 2020/21 – Appendix 1

	No of procurements
Procurement Complete	14
Procurement underway	2
Procurement not started/delayed	8

	Service/Goods/ Works	Contract Value	Procurement Method	Successful Bidder	Contract Duration	Value for Money/ Efficiencies Achieved	Status
1.	Treasury Management Advisors	20k	Quotes procedure – advertised in housing press	DTP	3 plus 2	The annual cost for the new treasury management advisors is 50% lower than the previous advisors which will be a saving of 20k over the 5 year period of the contract. Further to this, services are included in this retainer which were at an additional cost with the previous advisors.	

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2.	Reactive & Void Contract	11m	PCS – Open Tender	Turners	3 plus 2	This new contract will save WSHA approximately 170k per annum compared to the previous contract. This is a saving of 850k over the term of the contract which is 7% reduction in costs.	
3.	External Auditors	100k	PCS – Open Tender	Chiene & Tait	3 years plus 2	The prices are in line with the previous auditors price but also include the auditing of Westscot Living accounts which would have been an additional cost of approximately 3k with our current auditors. Therefore there is saving in principle of 15k over the term of the contract.	
4.	Windows and Doors	2m	SPA Framework	Sidey	5 years	WSHA would receive the whole 2.5% reduction to SPA as a saving, thus in effect WSHA would be getting the same high-quality product and service at minus 2.5% based on current prices. Over the duration of the contract, the saving represents £100,000 based on a £4m expenditure.	
5.	Wood Pellets	29k	Quote Procedure	Balcas	3 years	With the new contract in place we anticipate minimum savings of £4.4K over the contract period.	
6.	Door Entry	180k	PCS Open	ECA		Tendered openly demonstrating	

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	installations		Procedure			competition.	
7.	Satellites & TV ariels	N/A	Included in Reactive and Void Tender	Turners – included in reactive and voids contract	3 years plus 2	Management of contract efficiencies as single supplier. Price can only be assessed once we have been using Turners for a period of time. Previous contractor used labour and materials charge. Fixed prices in new contract.	
8.	Door entry repairs	N/A	Included in Reactive and Void Tender	Turners – included in reactive and voids contract	3 years plus 2	Management of contract efficiencies as single supplier. Price can only be assessed once we have been using Turners for a period of time. Previous contractor used labour and materials charge. Fixed prices in new contract.	
9.	Electricity	440k	Tender through Energy Broker	Shell Green Energy	3 years	There are no savings made in relation to this contract as electricity prices have increased significantly over the past year. In addition to this we have chosen a Green Energy contract which is slightly more expensive but we will be able to track the environmental impact of this. We have signed a 3 year contract in order to mitigate the risk of further price increases over the next 3 years.	
10.	Grounds Maintenance	£1.7m excl. VAT (5 years)	PCS Open Procedure	idverde	3 plus 2	The previous contract resulted in poor service delivery and low	

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						customer satisfaction. The contractor had been unable to service the contract due to the low price tendered in 2019. The new contract is a higher cost than the previous contract but is felt to provide a more realistic price to ensure the service can be delivered, thereby creating better value for money for tenants. The new Estates Officer will monitor the contract closely to ensure better service for our customers.	
11.	Fire Risk Assessments	£9.3k	Quick Quote	Firesafe Assessment Limited	3 years	This contract was competitively tendered. With the new contract in place we anticipate savings of £7.2K over the contract period based on same number of surveys being undertaken.	
12.	Pest Control Services	115k	PCS Open Procedure	Discreet Pest Control	3 years plus 2	This can be assessed only once we have been using the contractor for a period of time. Previous contractor used labour and materials charge. Fixed prices in new contract.	
13.	1 Yate Grove	£138k	Quick Quote	Keenan Builders	One-off contract	This contract was competitively tendered and brings office space in to general needs housing use.	
14.	Painterwork Commonwealth	£60k	Joint tender with Thenu	Mitie Property Services	One-off contract	This contract was competitively tendered with very competitive	

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	Village					prices being received as larger overall contract through joint working.	
15.	Phone System	TBC	PCS Open Procedure	Still to be evaluated – was on hold until IT Manager starts in post			
16.	Gas Servicing	TBC	PCS Open Procedure	Tender has been issued			
17.	Lift Maintenance	65k					
18.	Consultants Framework	TBC					
19.	Planned Maintenance	3m					
20.	Fire Contract	184k					
21.	Hillcrest windows and cavities	250k					
22.	Kilsyth – Roof Repairs	50k					
23.	Medical Adaptations	1m					
24.	Roof Anchors and Gutter Cleaning	500k					

