

Contracts Register



| Service | Contractor/Supplier(s) | Contract Start Date | Contract End Date | Approx. Annual Contract Value | Contract Manager | Notes |
|-------------------------------|------------------------|---------------------|---|-------------------------------|---------------------------|-----------------------------|
| Grounds Maintenance | Tivoli | April 2019 | March 2022 | £250k | Housing Services Manager | . Option to extend 1 plus 1 |
| Painting Contract | Novus | February 2015 | January 2018 | £300,000 | Property Services Manager | Under Review |
| Replacement Windows and Doors | Sidey | September 2016 | September 2019 (option to extend by 1 year) | £1m | Property Services Manager | |

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| Gas Servicing All heating (not just gas servicing) in one contract Checking smoke alarms Installation of smoke detectors | City Technical | April 2016 | March 2020 | £300-350k | Property Services Manager | |
| Electrical Inspections | Magnus | 1 st February 2018 | 30 th January 2023 | £40,000 | Property Services Manager | |
| Gutter Cleaning and Roof Anchors | Paterson's | 1 st April 2016 | 31 st March 2019 | £82,000 | Property Services Manager | Option to extend by 2 years |
| Lifts – servicing and inspection | Classic Lifts | 1 st April 2017 | 31 st March 2020 | £18,000 plus VAT | Property Services Manager | |

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| Disinfections - Legionella | Integrated Compliance | August 2019 | August 2022 (option to extend by further 2 years) | £24k | Property Services Manager | |
| Asbestos survey/removal | Environtec | No contract | | £5,000 | Property Services Manager | Direct Award through SPA framework – Call Off contract |
| Major Repairs Programme | Robertson FM | April 2016 | April 2019 (option to extend by 1 year) | £2m | Property Services Manager | |
| Door Entry | Accessing through SPA and Scotland Excel Frameworks | | | £92,904 | Property Services Manager | |
| Fire Contract – including Fire Extinguishers and Fire alarms | Fraser Fire | 1 st August 2017 | 31 st July 2020 | | Property Services Manager | |

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| Hoist Maintenance | Assured Healthcare | November 2019 | November 2022 | | Property Services Manager | |
| Adaptations | Framework in place | July 2016 | July 2020 | £100,000 | Property Services Manager | |
| Day to Day Repairs | Robertson FM | 1 st August 2016 | 31 st July 2019 (option to extend for 1 year) | £800,000 | Property Services Manager | |
| Void Repairs | Turners | 30 th April 2018 | April 2021 (option to extend for 2 years) | £450,000 | Property Services Manager | |

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| Bank | Barclays | No contract | | £1,888.18 | Director of Finance and Corporate Services | Reviewed in 2014. Decision to stay with Barclays Bank. |
| Auditors | Sloans | 1 st October 2017 | 30 th September 2020 | £16,000 | Director of Finance and Corporate Services | |
| Payment System | All Pay | March 2018 | March 2023 | £26,359 | Head of Corporate Services | Have awarded through NHC framework |
| Photocopiers/Printers | Capital Solutions | | | £9,430.63 | Senior IT Officer | To be included in review of services contracts |
| IT Maintenance | TSG | | April 2013 | £15,000 | IT Manager | To be included in review of services contracts |

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| Promaster- Asset Management | In4systems | | September 2013 | £8,720 | Senior IT Officer | To be included in review of services contracts |
| Email Scanning | Websense (Dataconnect) | | August 2014 | £2,200 | Senior IT Officer | To be included in review of services contracts |
| Archive Scanning | Haven Products | 1 st April 2019 | | £3,000 | Head of Corporate Services | |
| Document Management | Documotive | | February 2014 | £9,400 | | To be included in review of services contracts |
| Financial Forecasting | Brixx | | July 2014 | £3,010 | Head of IT and Finance | To be included in review |
| Flexi System | Autotimesystems | | January 2014 | £1,561 | Head of Corporate Services | |

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| Landlines – Calls | BT | | | | Head of Corporate Services | To be included in review of services contracts |
| Phone System | Incovo | | September 2013 | £4,640 | Head of Corporate Services | To be included in review of services contracts |
| Mobiles | Good Call | May 2019 | May 2021 | £5,500 | Head of Corporate Services | |
| Website inc. Speak IT | Kiswebs | May 2017 | May 2020 | £1,398 | Head of Corporate Services | |
| Intranet | Oak | September 2017 | September 2020 | £6,972 | Head of Corporate Services | |
| Finance System includes Factoring now | Kypera | | May 2019 | £8,777.77 | IT Manager | Moving to Civica |

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| Chartered Surveyors | Allied Surveyors (Scotland) | 1 st December 2018 | 30 th November 2021 | Ad hoc requirements | Head of Corporate Services | |
| Housing Management System | Civica | 1 st February 2018 | | | Director of Finance & Corporate Services | |
| Insurance | AJ Gallagher – Broker | April 2018 | April 2022 | £200,000 | Head of Corporate Services | |
| | Aviva – Insurers – Property. QBE - Other | | | | | |
| Internal Audit | BDO | April 2017 | April 2020 | £30k | Head of Corporate Services | |

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| Warden Call System | Tunstall | 9 th January 2018 | January 2022 (option to extend by 1 year) | £10k | Director of Housing | |
| Treasury Advisors | JCRA | 1 st November 2017 | 31 st October 2020 | £8 k per annum | Director of Finance & Corporate Services | Option to extend 1 + 1 |
| Legal Services | Harper MacLeod | 2017 | 2022 | Approx. £45,000 per annum | Head of Corporate Services | |

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| Office Stationery | Lyreco | No contract | No contract | £22,178.62 | Head of Corporate Services | We now procure through the Scottish Government Framework |
| Corporate Stationery | L&S Print | 1 st August 2019 | 30 th July 2022 | £9,000 | Head of Corporate Services | Option to extend by 1 plus 1 |
| Customer Satisfaction Survey | Research Resource | 1 st July 2019 | 30 th June 2022 | £16k | Head of Corporate Services | Option to extend by 1 plus 1 |
| Waste | William Tracey | | | | Head of Corporate services | Include in review of services contracts |
| Cleaning | Mitie | | | £34,000 per annum | Head of Corporate Services | Include in review of services contracts |

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| Heat and Light | Citrus Energy – Gazprom - Gas OPUS – Electricity | September 2017 | September 2019 | Gas £41k Elec £81k | Jennifer Cairns | |
| Water Rates | Anglican Water | February 2016 | February 2019 | | Jennifer Cairns | Through Scottish Government Contract |
| Hygiene | Personnel Hygiene Services (PHS) | Linked with Mitie contract | | £1,900.80 | Jennifer Cairns | Include in review of services contracts |